

CE Committee Meeting

Date: Monday October 19, 2020

Time: 1 p.m. to 2:30 p.m., Room: Zoom

Person/Time	What?	Notes/ Action Items
	1. Welcome and Norms - Review Norms	<ul style="list-style-type: none"> • Start and end on time • Be present in the moment • Treat each other with respect even when you disagree • Ensure the meetings are productive • All needs are important
	2. Approval of Minutes – Sept 21, 2020	<p>Motion to Approve: Abby Patton Seconded: Manny Kang Abstentions: Nathaniel Rice, Victoria Ugaki, Aaron Deetz, Bobby Nakamoto Opposed: None Corrections: None</p>
	3. Let's Peek into: Nursing	<ol style="list-style-type: none"> 1 General information about your program/project- these are the nuts and bolts. <ul style="list-style-type: none"> - Number of students you serve (how many take your classes): <i>In the good days we had 90 nursing students. In these Pandemic days we have 64. There is a lack of clinical time in the hospitals so they are purposely making it low.</i> - Number of students who have this as their major area of study: <i>Nursing has 1272 for 2019, second highest major under Business which is #2 to Business, (1357).</i> 2 What is the most exciting thing that has happened in your program in the past 4 years- this could be a new piece of equipment, a new certificate/degree, a jump in the number of graduates, a graduate who has gone on to do something fun or unusual: <i>They have been able to replace all 4 manikins, the latest one is a pediatric mannequin that has eyes that will follow you if you are within six inches of his face. They are high fidelity meaning that computer is on the inside, and it is wireless. The Sim Tech, Alex, runs the manikins and the cameras since 2011.</i> 3 How have CE Funds allowed for #2 to happen? <i>Purchase of equipment and Sim Technician.</i>

4. Project Evaluation Documents
 - a. Review
 - b. Deadline: November 13
 - c. Expectations

- 4 What is the current project that CE money is funding? What do you help this will accomplish? *Additional equipment and continued use of Sim Tech. Program and hospital management has said nurses that they hire that come from a program with simulation labs are better performing in the hospital.*
- 5 What goal is your program or project working toward? What does the future hold? *There is currently a bridge program with Cal State East Bay. Concurrent BSN with CSUEB-bridge program is what they are working towards.*
- 6 How can the Chabot Community Support your efforts getting to this goal? *Continue Funding*

Connie Shared video of a Simulation Lab with nursing students taking care of a patient with Post-Partum Hemorrhage.

Anyone else who would like to do “A Peek Into” your CE department, please contact Kathleen and she will schedule your presentation for an upcoming meeting.

The Sub-Committee go together last week and reviewed the year end Survey documents that will be sent out to the Deans, Project Leads, and Personnel funded by CE Funding to evaluate what they did with the 2019-20 funds that they were allotted.

- Personnel surveys would be completed by anyone who is a full-time employee that is partially-fully funded by SWF or Perkins.

The drafts were shared with the Committee Members for additional edits and feedback.

- Na went over data from links provided on Project Lead survey to review what data is available for evaluating the projects. She determined that 2019-20 local data was not comparable because the filters were different. The links for Local Data links and 19-20 column should be removed from the form. Claire will make this edit on the document.

CE Funding Year End Surveys will be due November 13, 2020.

Heather: Is the application for funding is the same every year or is it updated? Should we reference the strategic plan goals and initiatives as far as institutional effectiveness and linking maybe between program review and projects? Should we send the program review information to the chairs?

Kristin: They do not connect they would still need to request out of CE funding process. They would have to do both.

		<ul style="list-style-type: none"> • Morgan has been working with Abby doing faculty and student interviews last week. • Hoping to release the first video November 16th. <p>CalFresh Employment & Training Project (Elsa Saenz):</p> <ul style="list-style-type: none"> • New Program launching after Nov. Board Review- Funded by the US Department of Agriculture to support individuals who are receiving CalFresh (food stamps) benefits. • Chabot is going to become a 3rd party provider to offer employment training services to CalFresh recipients. • We will be able to bill for federal reimbursement (50%) . These services would include: paying books, supplies, uniforms, transportation (gas, parking), counseling, academic support, career guidance, etc. • Funding is through the SCFF Proposal that was approved last year- 170k for Year 1 and 170k for Year 2. • Starting with 50 student pilot, (25 from med. Assist, 25 from Adv. Manufacturing Tech). • After the pilot they will open it up to all CE Programs.
	<p>7. Next Meeting:</p> <ol style="list-style-type: none"> Nov 2- Project Evaluation Sub-Committee Meeting Nov 16- full committee and Project Evaluations due Budget 	
	<p>Attendees:</p>	<p>Claire Bailey, Kristin Lima, Susan Williams, Kathleen Stanley, Abby Patton, Alice Hale, Bobby Nakamoto, Christopher March, Christina Read, Connie Telles, Debbie Trigg, Deonne Kunkel-Wu, Elsa Saenz, Emily Chan, Gabriel Chaparro, Heather Hernandez, Jamal Cooks, Jerome Manos, Kevin Kramer, Manny Kang, Morgan Butler, Aaron Deetz, Mumtaj Ismail, Na Liu, Nathaniel Rice, Nancy Cheung, Patrick Mwamba, Roberto Mendez, Safiyah Forbes, Simon Abramowitsch, Stacy Thompson, Victoria Ugaki</p>

Upcoming Meetings: October 5, October 19

Mission Statement

Chabot College is a dynamic, student-centered community college that serves the educational, career, job skill, and personal development needs of our community. We provide culturally responsive, revitalizing, and sustaining learning and support services driven by a goal of equity. Building upon students' strengths and voices, we empower students to achieve their goals and lead us towards an equitable and sustainable world.

*Pending BOT approval with EMP